

General Relief (GR) Program Guide (PG) Letter #57

August 28, 2009

Subject	COVERAGE INITIATIVE (CI) CASES AND JOB SEARCH (JS) REQUIREMENTS
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Effective Date	Upon receipt
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References	Program Inquiries 09-01 and 09-02
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Purpose	<p>The purpose of this Letter is to provide:</p> <ul style="list-style-type: none">• instructions regarding the treatment of individuals who are receiving CI benefits and GR; and• clarification on the JS requirements.
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Background	<p>The Health Care Coverage Initiative (CI) is designed to enroll uninsured San Diego County residents in a chronic disease management program targeting the medical conditions of diabetes, high cholesterol/hyperlipidemia, and/or hypertension. The purpose is to reduce their reliance on hospital emergency rooms by assigning them to a medical home (clinic) at a neighborhood community health center.</p>
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JS requirements currently require the GR recipient to apply in person for jobs. In the current job environment, many employers are now requiring applications to be made on-line.

Coverage Initiative	Individuals who are receiving CI benefits must not be approved for CMS benefits. Individuals cannot receive benefits from both the CMS and CI programs in the same month.
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Case Clearance	Effective with the receipt of this letter, case clearing must include reviewing the lists of individuals receiving CI benefits at application and recertification. These individuals must not be approved for CMS.
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Medical In-Kind	Due to 50% federal matching funds for CI, recipients who are receiving CI benefits and GR will be charged \$20 Medical In-Kind. Workers must follow the actions in the table below to request an override to
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reduce the amount of the Medical In-Kind from \$40 to \$20.

Step	Responsible Person	Action
1	Worker	Runs EDBC.
2		Contacts Operational Support Help Desk (OSHD) to request an Override Request Form.
3		Completes the Override Request Form indicating an override is needed on the Display Grants window, GA/GR tab, Inkind Medical Deduction field to change the \$40 deduction to \$20.
4		E-mails the completed Override Request Form to OSHD at calwinhd@sdcounty.ca.gov .
5	OSHD	Performs the override as requested by the worker.
6		Re-runs EDBC to confirm the overrides and Authorizes the results
7	Worker	Makes the appropriate corrections to any Notices of Action (NOAs) that were produced.
8		Requests the override each time EDBC is run in the future as long as the recipient is still receiving CI benefits.

JS Requirements

While the JS requirements are revised to allow on-line applications, the GR recipient must attach a response e-mail from the employer that states that an application was received for an available position to the GR Job Application Record, 11-7. Current JS verification procedures will still apply.

Forms Impact

No impact.

Automation Impact

Override must be requested as shown in Medical In-Kind above.

Quality Assurance Impact

Effective with the October 2009 review month, Quality Assurance will cite with the appropriate error any case that does not follow the requirements of this Letter.

Summary of Changes

The table below shows the changes to the GRPG.

Section	Changes
90-250.8	Added CI section to the GRPG.
90-400.5	Added instruction for Medical In-Kind for CI individuals.
90-700.13	Revised JS requirements to allow on-line job

	applications.
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**Manager
Approval**

ORIGINAL SIGNED BY:

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